

## **WHITE TOWNSHIP COMMITTEE**

## **MINUTES OF MEETING AUGUST 11, 2011**

### **CALL TO ORDER**

Mayor Sam Race called the meeting to order at 7:00 p.m. and stated that in compliance with the "Open Public Meetings Act" this meeting has been advertised in the Star-Gazette, Belvidere, NJ and the Express-Times, Easton, PA; the Agenda has been posted at the Municipal Building.

### **FLAG SALUTE**

The Mayor asked everyone to stand for the flag salute.

### **ROLL CALL**

Present: Mayor Race, Committeewoman Mackey, Attorney Jessica Cardone and Clerk Kathleen Reinalda. Attorney Tipton and Committeeman Herb were absent.

### **ENGINEERING UPDATE**

Paul Sterbenz reported on the following matters:

- Nature's Choice – Another field meeting is scheduled for August 23<sup>rd</sup> to follow up on any corrective measures that have been taken. Establishment of an escrow will be explored to cover engineering review.
- Castle Ridge – The Letter of Credit funds have been secured by the township and are available for expenditure. The Morris County Co-Op vendor will be awarded the paving job at a price not to exceed \$39,000 on motion by Mrs. Mackey, seconded by Mayor Race. Prior to paving, the road requires prep work including installation of a 'key', mortar repair, inlet repair, etc. This work was awarded to K&A Paving Contractors for a price of \$1850 on motion by Mrs. Mackey, seconded by Mayor Race. RFP's were mailed to several contractors for the landscaping and survey monument work. Only one quote was received for each job. Finelli Consulting Engineers quoted \$3750 for the monument installations and Flowerland Growers quoted \$18,750 for trees and plants to be installed around the detention basin and \$26,500 for installation of trees along Lisa Court. Motion was made by Mrs. Mackey, seconded by Mayor Race to award the survey monument work to Finelli Consulting Engineers in the amount of \$3750 on motion by Mrs. Mackey, seconded by Mayor Race. No action was taken on the landscaping work at this point. Additional research needs to be performed.
- Wastewater Management Planning – A meeting was held with DEP representatives regarding the township's objections to the wastewater maps. The DEP is requesting clarification on what specific block and lots the township wishes to be included in the

sewer service area. Mr. Sterbenz was authorized to prepare the list for committee review.

- Free Union/Tamarack Roads – Pavement work was delayed to the week of August 29<sup>th</sup>.
- 2012 DOT Grant Application – the application deadline for the 2012 DOT Grant funding is September 23<sup>rd</sup>. A resolution needs to be passed at the September 8<sup>th</sup> meeting stating the road and the funding request.

## **PUBLIC COMMENTS**

A state police representative was present to discuss the recent burglaries in the township and surrounding areas. Mrs. Mackey requested notification, if possible, if a pattern developments to help residents secure their belongings.

## **RESOLUTIONS**

**Res. 2011-41:** Motion to adopt the following resolution made by Mrs. Mackey, seconded by Mayor Race. Herb – absent, Mackey – yes, Race – yes. Resolution adopted.

### **RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2011 BUDGET PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount, thereof, was not determined at the time of the adoption of the budget; and

**WHEREAS**, the director may also approve the insertion of any item of appropriation for equal amount,

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township White, County of Warren, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2011 in the sum of \$2618.75 which is now available from ‘Highlands Plan Conformance Grant Program’, State of New Jersey.

**BE IT FURTHER RESOLVED**, that a like sum of \$2618.75 is hereby appropriated under the caption ‘Highlands Plan Conformance Grant O/E’.

## **OLD BUSINESS**

Rick Ferruggia, Country View Village landlord, was present in support of a request for installation of public water at his development. He asked the committee to fund the service to 13 hydrants at a 2011 cost of \$43.17/hydrant. Mayor Race and Mrs. Mackey were reluctant to take on financial responsibility as there seems to be no apparent benefit to the taxpayers. They asked Mr. Ferruggia to further analyze the cost vs. benefit to the residents.

The tax assessor provided a print out of all township owned properties as requested by Parette Somjen Architects to analyze any solar opportunities. Mayor Race requested a color coded tax map to see where these properties are located.

Mayor Race and Mrs. Mackey discussed the vacant environmental secretary position. Mrs. Mackey suggested the commission record their meetings and the clerk prepare minutes from the recording. This would save on the cost of employing a secretary. Mr. Herb will be asked for input at the next meeting. In a related matter, an email was received from Robert Hemenway stating his resignation from the commission. This was accepted on motion by Mayor Race, seconded by Mrs. Mackey.

Mayor Race provided an update on Highlands Regional Master Plan compliance. The Planning Board is currently reviewing the required land use ordinance component of the Plan and will make a recommendation when complete and thorough review has been accomplished.

## **NEW BUSINESS**

The clerk was asked to schedule a meeting with the township's risk manager to review 2012 insurance information with Mayor Race. Mr. Daly will also be asked to attend the September 8<sup>th</sup> meeting to review all policy information with the full committee.

Mayor Race and Mrs. Mackey reviewed each question on the best practices checklist and asked the clerk to submit the agreed upon answers by the September 1<sup>st</sup> deadline.

## **PUBLIC COMMENTS**

None.

## **CORRESPONDENCE**

Motion made by Mrs. Mackey, seconded by Mayor Race to approve the requests by the Buttville Church and Boy Scout Troop 146 to use the recreation facilities. The proper insurance certificates were provided.

Robert Wade requested the committee include his property (Bk 54.01 Lot) 2 in the sewer service area discussions with the DEP. Mr. Sterbenz will be notified of the request.

A request was received from Brockerhoff Environmental Services to install a monitoring well on the township property located at Rt. 46. This is across from the Delta gas station which had a discharge of gasoline from an underground tank. Groundwater contamination exists and must be sampled. Attorney Cardone suggested a written agreement to formalize the request. This will be presented for further review at the September 8<sup>th</sup> meeting.

Ralph Price requested a change in office hours to accommodate another job offer he received. Rather than working 8am to 11am Monday and Wednesday, he requested 7am to 10am Monday and Wednesday. This was approved on motion by Mrs. Mackey, seconded by Mayor Race.

A letter was received from the US Army Corps of Engineers requesting attendance at a meeting to be held September 21<sup>st</sup> to discuss the results of a study regarding flood risk management solutions along the Delaware River. Board of Adjustment member and interested resident, Elaine O'Neil advised the committee of her intent to attend this meeting.

#### **PRESENTATION OF MINUTES**

Motion made by Mrs. Mackey, seconded by Mayor Race to approve the July 14, 2011 Regular Meeting Minutes as presented. Mayor Race noted two inconsistencies in the introduced Flood Ordinance which Mr. Tipton will be asked to review prior to adoption. Herb – absent, Mackey – yes, Race – yes. Motion carried.

#### **PRESENTATION OF VOUCHERS**

On motion by Mrs. Mackey, seconded by Mayor Race, the Committee approved the following list of bills:

<u>Check No.</u>	<u>Amount</u>	<u>Payee</u>
11474	25,000.00	Belvidere Ambulance Corps
11475	35,000.00	Brannagh Masonry LLC
11476	20.00	Caesars Hotel
11477	50.00	CenturyLink
11478	636.85	CenturyLink
11479	148.10	C&M Auto Parts
11480	100.11	Comcast
11481	150.00	Computer Images Web LLC
11482	901,324.16	County of Warren Treasurer
11483	27.50	Culligan
11484	50.00	Cynthia Sturla
11485	50.00	Dawn Decker

11486	1475.00	Eclectic Architecture LLC
11487	73.00	J.C. Ehrlich Inc.
11488	40.79	Elizabethtown Gas
11489	27.31	Elizabethtown Gas
11490	3279.91	Finch Fuel Oil Company
11491	2929.00	Florio, Perrucci, Steinhardt
11492	49.14	Gary W. Gray Trucking
11493	1296.18	Gibbons
11494	77.99	Home Depot Credit Services
11495	26.29	Hope Township
11496	99.00	Institute for Professional Development
11497	2300.00	J Pip's Paving Company
11498	1661.23	JCP&L
11499	414.04	Jeff Herb
11500	1958.33	Jersey Art Stained Glass
11501	447.56	Jesco, Inc
11502	3625.65	Maser Consulting, Inc.
11503	76.15	Michelle Trivigno
11504	250.00	Mr. John Inc.
11505	6484.00	N. Matera & Sons LLC
11506	949.74	NJ American Water Co.
11507	30.01	NJN Publishing
11508	200.00	Patricia Mannon
11509	600.00	Precast Manufacturing Co.
11510	636.00	Riverbend Advertiser
11511	259.00	Robert Blease DVM
11512	61.49	Sanico, Inc.
11513	2000.00	Scott Wilhelm
11514	518.45	Staples Credit Plan
11515	56.56	Thomas Bocko
11516	18.98	Tractor Supply Credit Plan
11517	127.84	Verizon Wireless
11518	1679.62	Vital Communications
11519	110,591.18	Warren County Treasurer
11520	789.87	Warren Materials
11521	837,281.00	White Twsp. Board of Education
11522	570.98	Xerox

Total Amount Paid:                    \$1,945,518.01

CURRENT FUND MANUAL CHECKS

2043	24,833.06	Payroll Account
2044	14,789.55	Payroll Account
2045	799.71	HBCBS of NJ
2046	29,438.45	Payroll Account

CAPITAL ACCOUNT

1398	2281.25	Maser Consulting, P.A.
1399	65.36	NJN Publishing

BANK OF AMERICA ESCROW ACCOUNT

2398	1237.50	J&L Cycle
2399	916.25	Maser Consulting P.A.
2400	26.18	Fuel Rite
2401	45.25	Trap Rock Industries
2402	187.50	Brandon Edwards
2403	54.00	Robert Moore
2404	1356.32	Big Red Trucking
2405	312.50	Margarida Olivera
2406	428.00	County of Warren
2407	108.20	NJ American Water Company
2408	4466.25	NJ American Water Company

SEWER ACCOUNT

1168	100.00	Vital Communications
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ANIMAL CONTROL ACCOUNT

1084	\$11.40	NJ Department of Health & Senior Services
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BONDS

634454	\$1627.50	Maser Consulting P.A.
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OPEN SPACE TRUST

423430	\$1999.28	The Land Conservancy of NJ
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**TOTAL ALL FUNDS.....\$2,030,601.52**

## **OTHER MATTERS**

Mrs. Mackey informed Mayor Race she had a discussion with the tax collector regarding assistance she's been receiving from her sister in her weekly duties. Rebecca Schneck is currently enrolled in the NJ Tax Collection courses offered by Rutgers University. She is helping Mrs. Edinger to familiarize herself with the duties of the Tax Collection Office. In order to sit for the state exam, Mrs. Schneck requires proof of appointment to show the experience she's receiving. The attorney was asked to draft a resolution to memorialize this arrangement. There is no salary or benefit associated with this arrangement.

## **ADJOURNMENT**

Being no further business to come before the Committee, the meeting was adjourned at 8:51pm on motion by Mrs. Mackey, seconded by Mayor Race and carried by unanimous favorable vote.

Respectfully Submitted,

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Kathleen R. Reinalda, RMC  
Township Clerk

